

Board resolution: The board of directors approves the inclusion of the following statement in the Employee Handbook, and directs the Chief Executive Officer to ensure that it is given to and acknowledged by all employees. In addition, the Chief Executive Officer will ensure that whistleblower protection notification is posted in the workplace(s) as required by state law.

Policy: If any employee reasonably believes that some policy, practice, or activity of Mo-Kan Bridge Academy is in violation of law, a written complaint may be filed by that employee with the Chief Executive Officer.

It is the intent of Mo-Kan Bridge Academy to adhere to all laws and regulations that apply to the organization, and the underlying purpose of this Policy is to support the organization's goal of legal compliance. The support of all employees is necessary to achieving compliance with various laws and regulations. An employee is protected from retaliation only if the employee brings the alleged unlawful activity, policy, or practice to the attention of Mo-Kan Bridge Academy and provides Mo-Kan Bridge Academy with a reasonable opportunity to investigate and correct the alleged unlawful activity. The protection described below is only available to employees that comply with this requirement.

Mo-Kan Bridge Academy will not retaliate against an employee who, in good faith, has made a protest or raised a complaint against some practice of Mo-Kan Bridge Academy, or of another individual or entity with whom Mo-Kan Bridge Academy had a business relationship, on the basis of a reasonable belief that the practice is in violation of law or a clear mandate of public policy.

Mo-Kan Bridge Academy will not retaliate against an employee who discloses or threatens to disclose to a supervisor or a public body any activity, policy, or practice of Mo-Kan Bridge Academy that the employee reasonably believes is in violation of a law, or a rule, or regulation mandated pursuant to law or is in violation of a clear mandate or public policy concerning health, safety, welfare, or protection of the environment.

My signature below indicates my receipt and understanding of this Policy. I also verify that I have been provided with an opportunity to ask questions about the Policy.

Employee Signature and Date

Revision history by the Mo-Kan Bridge Academy Board
Whistleblower Policy adopted May 6, 2018